

Governors' Annual Report to Parents

2023-2024



Chair of Governors

It is my pleasure to present, on behalf of the Governing Body, the Governors' Annual Report to Parents. As a Governing Body, we must provide you with specific information, which is determined by legislation, in relation to the school.

The school continues to go from strength to strength under the leadership of Miss Pugh and the Senior Leadership Team, but this cannot be achieved without the endless support of all the staff we have at Ysgol Gymraeg Pen Y Garth - thank you very much.

At the end of the summer term, we said farewell to Mr Steve Prosser and also Mr Phil Pemberton, both retiring after working at the school for many years. We thank them very much.

The school continues to achieve its objectives, and this is testament to the hard work and dedication of the pupils, parents and guardians, staff and community stakeholders who support our school. The work of the Parents and Students Association ensures that essential money is spent on equipment in the school and items that benefit the pupils. I encourage all parents to support the committee.

There were many successes this year in many different areas - the Eisteddfod, Arts and Craft work, Cooking, Dancing and sport to name but a few.

The pinnacle of the year was the musical 'Annie', I'm sure you'll agree the show was fantastic. All the children enjoyed taking part in the show, and on behalf of the governors, I would like to thank all members of staff for working so hard to put on such an amazing production.

We will continue to work and support the staff to ensure that the school remains a happy and safe environment for all pupils, with opportunities for all pupils to achieve their full potential - be it academically, musically, in the world of sport or otherwise. We want the school to be an example and a leading part of Welsh education in the local area and beyond.

Rhian Griffiths – Chair

Our Vision

Our goal at Ysgol Gymraeg Pen y Garth is that everyone feels happy and important at school. Making sure we celebrate each other is important to us, we follow the saying "Accept our similarities...Celebrate our differences". We place a strong focus on relationships in the school and we strongly believe that relationships underpin everything we do.

Our expectations of all of our pupils are high and we aim for the highest standards in everything we do.

The Curriculum leaders work hard to plan valuable and interesting experiences, knowledge, and skills for our pupils. Extracurricular activities are also very important to us. Our staff and pupils have experienced a great deal of success on the Sports fields and on the Eisteddfod stage with Dance, Singing and Art.

Our intention as a school is to nurture and develop all pupils as confident individuals who are proud of their school, their language, and their culture. We encourage our pupils to be polite, respectful, and grateful on all occasions.

The welfare of pupils and staff is very important at Pen y Garth. We set aside time to ensure that the welfare of staff and pupils is a priority. We have a well-being day every half term where the pupils and staff learn and develop essential skills and also develop the relationship between them even more.

Our Values

During the spring term 2023, pupils, staff, parents and governors voted for what values were important to us in Ysgol Gymraeg Pen y Garth. Our new values are 'Respect', 'Welshness' and 'Happiness'.

Governors

The Governing Body at Ysgol Pen-y-Garth has a responsibility for seeing that the school is run effectively, acting within the framework set by legislation and that the policies of the Local Authority (LA) and the Welsh Government (WG) are adhered to. The Governing Body, the Headteacher and the Senior Leadership Team work in a close and balanced partnership to provide the best possible education for the pupils at Ysgol Pen y Garth. They are focussed on high standards of teaching and learning and a high standard of wellbeing for the children and staff. The Governing Body is responsible for revisiting and adopting policies and ensuring that they are suitable for the school. The full Governing Body meets twice a term and there are also several sub-committees that meet regularly. These sub-committees have been strategically set up to support the needs of the school. There is a specific agenda for each meeting, some committees have delegated responsibilities.

Mrs Rhian Griffiths (Chair)

Mr Geraint Scott (Vice Chair)

Miss Becca Pugh (Headteacher)

- Mr Dafydd Owen
- Mr Dyfri Owen
- Mrs Llinos Misra
- Mrs Cath Bliss
- Mrs Sally Craven
- Mr Richard Grigg
- Mr Rhys Angell Jones
- Mrs Samantha Sampson
- Mr Richard Parsons
- Miss Lynette James
- Mr Dewi Gaylard

Meet at least once a term	Meet when necessary
Finance Committee Curriculum and Standards Committee Premises and H&S Committee HT Performance Management Committee Safeguarding and Well-Being Committee	Pupil Discipline and Exclusions Committee Staff Dismissal Committee Complaints Committee Appeals Committee Staffing Committee
Governors with specific roles	
Rhian Griffiths (Headteacher Performance Management) Llinos Misra (Safeguarding and ALN)	

Finance Committee

This committee finalises and agrees the budget each financial year and presents a report to the Full Governing Body for approval prior to submission to the LEA. It also receives and considers at least once a term, financial reports outlining the school's income and expenditure account, to ensure the maintenance of a balanced budget, and to assist in identifying ways of balancing demands on resources with the funds available, and to report thereon to the Governing Body.

Curriculum and Standards Committee

This committee considers all matters in relation to the school curriculum. This includes the school development plan, policies relating to the curriculum, pupil's targets, and performance. Members of the committee are invited into school to take part in learning walks alongside the Leadership Team.

Premises and Health and Safety

This committee considers all matters relating to Health and Safety and the school premises including security and grounds. This involves regular inspection of the premises to identify essential maintenance.

Safeguarding and Well-Being Committee

This committee discusses the well-being of children and staff. These discussions also include attendance discussions and behaviour discussions. Additional learning needs is also discussed at these meetings.

School Environment

We have invested money this year to improve the school building and site. We have painted numerous areas within the school, laid new flooring to nursery and reception classrooms, installed new doors to 3 classrooms and the hall, installed new fire doors upstairs and installed a new roof to the key stage 2 building. We also have a new entrance and reception area. We will continue to improve the building next year.

The toilet provision for all pupils is good. The school has 5 toilet blocks for pupils (Nursery, Reception, Y1 & 2, Y 3-5 and Y6). The school has disabled toilets. These are cleaned daily by the Vale Cleaners.

2022 Estyn

The school was inspected by Estyn in November 2022. The school was categorised as needing special measures.

Estyn Recommendations:

R1 Strengthen leadership to operate more strategically

R2 Ensure that self-evaluation and planning for improvement procedures are rigorous enough to address the areas for improvement

R3 Provide activities that set an appropriate level of challenge so that all pupils can achieve to the best of their ability consistently

R4 Provide stimulating learning activities that support older pupils to develop and apply their skills purposefully over time

R5 Ensure that teachers' feedback on pupils' work is purposeful and provides regular opportunities for pupils to improve their work

To make progress against the recommendations, the school has a Post Inspection Action Plan that has been ratified by Estyn.

Estyn have visited the school twice during this academic year to monitor the progress against the recommendations. Once in October 2023 and once in March 2024. Estyn recognised that significant progress has been made.

Equal Opportunities

The school is committed to ensuring equality within the class and outside the class. The Governing Body, Headteacher, staff and pupils strongly believe in promoting the concept of equal opportunity for all individuals. All forms of prejudice and discrimination based on race, gender, belief, language, sexual orientation, disability or age are opposed. If you believe, as parents/carers, that your child is suffering from discrimination based on one of the above, contact the Headteacher immediately.

Additional Learning Needs

The Governor with responsibility for ALN for this academic year was Mrs Llinos Misra. Miss Williams was the ALNCo. The Governors receive an update regarding developments in this area at every Full Governing Body meeting as part of the Headteacher's Report. The school follows the ALN Act for children with ALN and the support given takes many forms. The ALNCo identifies pupils that need additional support, then plans and advises other members of staff what interventions are needed. Class teachers modify work for individuals/groups and staff provide suitable intervention programmes. The school also works closely with external agencies - such as the Education Psychologist and Engagement Services. Miss Williams works closely with parents and has regular meetings with parents. The staff have all received Trauma Informed Schools UK training and ALN training.

Curriculum

It is an exciting time in Welsh education, and we have designed a Curriculum based on what is important to our 'Cynefin' at Pen Y Garth. We have collaborated and decided what our pupils should learn, how they should learn and why we plan what is taught in our classes.

Our aspiration at Pen Y Garth is for everyone to realise the four purposes.

1. **Ambitious, capable learners** who are ready to learn throughout their lives.
2. **Enterprising, creative contributors** who are ready to play a full part in life and work.
3. **Principled, informed citizens** who are ready to play their part in Wales and the world
4. **Healthy, confident individuals** who are ready to live a full life as a valuable member of society.

The 4 purposes are an integral part of our planning process and form the basis of our new vision. Through cross-curricular themes, authentic experiences and various teaching styles, pupils are nurtured to incorporate the 4 purposes for lifelong learning. Teaching and learning cover all six Areas of Learning and Experience through themes and enquiries. The statements of what matters, and the principles of progression form the basis of all planning.

The cross-curricular themes:

- Relationship and sexuality education (RSE).
- Human Rights
- Diversity
- Careers and work-related experiences
- Local, national, and international contexts

and the cross-curricular frameworks of

- Literacy
- Numeracy
- Digital Competence

are taught through each of the six Areas of Learning and Experience

Languages, Literacy and Communication

Mathematics and Numeracy
Humanities
Health and Well-being
Expressive Arts
Science and Technology

2023-2024 Success Stories

- Appointing new staff to the school
- Competing in numerous sporting competitions
- Competing in the Eisteddfod – Choir, recitation parties, unison party, individual competitors, creative dance, cogurdd and arts and crafts competitions.
- Key Stage 2 Musical - Annie
- Held 2 school Eisteddfods – Singing and Reciting, Work and Chairing of the Baird
- Celebrate 'Cymreictod Week'
- Celebrated St David's day
- Key stage 2 pupils sang Christmas carols in Penarth
- Year 5 and 6 choir performed in Dinas Powys
- Educational Visits from the local Fire Station
- Held meet the teacher evenings for all classes and open afternoons for new nursery parents and carers
- Class 1/2J worked with Aron Evans the artist during our second year of the Welsh Arts Council Grant
- Parent and carer evenings
- Year 6 attended 'Crucial Crew'
- Educational trips
- Science and technology visits for year 5 and 6
- Transition sessions for all pupils
- Period dignity session for year 5 and 6
- Performed at Gŵyl Fach y Fro
- 4 sports days during the summer term
- Year 6 Business Industry Fair
- Numerous extra-curricular clubs for the pupils
- Weekly Cylch Ti a Fi sessions
- Cylch Meithrin Pen y Garth on site
- Welsh sessions for parents
- MacMillan Coffee morning
- Class assemblies for families
- Christmas concerts
- Celebrated the school's 50th anniversary

PTA Events

- Disco's
- Easter activities
- Summer Fayre
- School uniform swop shop
- Welsh Music Night
- Supported Sports Days

2023-2024 Term Dates

<https://www.valeofglamorgan.gov.uk/en/living/schools/School-Term-Dates.aspx#Term2025>

Times of the day

Diwrnod ysgol yn dechrau: School day starts:	9yb / 9am
Egwyl bore Cyfnod Sylfaen: Foundation Phase morning break:	10.30yb – 10.45yb 10.30am – 10.45am
Egwyl bore Cyfnod Allweddol 2: Key Stage 2 morning break:	10.50yb – 11.05yb 10.50am – 11.05am
Cinio Cyfnod Sylfaen: Foundation Phase Lunch:	11.45yb – 12.45yp 11.45am – 12.45pm
Cinio Cyfnod Allweddol 2: Key Stage 2 Lunch:	12.15yp – 1.15yp 12.15pm – 1.15pm
Egwyl prynhawn Cyfnod Sylfaen: Foundation Phase afternoon break:	2.00yp – 2.15yp 2.00pm – 2.15pm
Egwyl prynhawn Cyfnod Allweddol 2: Key Stage 2 afternoon break:	2.20yp – 2.30yp 2.20pm – 2.20pm
Meithrin Bore: Morning Nursery:	9yb – 11.30yb 9am – 11.30am
Meithrin Prynawn: Afternoon Nursery:	1yp – 3.30yp 1pm – 3.30pm

Numbers on roll September 2023

Nursery	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
56	37	40	39	42	42	43	33

Staffing 2023-2024

Kelly Blake – Business Manager	Sally Craven – Office Administrator
Becca Pugh – Headteacher	Sian Jeffery – LSA
Sioned Jones – Deputy	Kyle Roberts – LSA
Cath Bliss – Assistant Headteacher	Sian Hillman – LSA
Tomi Turner – Assistant Headteacher	Sadie De Claire – LSA
Beth Williams – ALNCo	Kath Lawday – LSA
Marc Hughes – Teacher	Bev Karatas – LSA
Delyth Vaughan – Teacher	Haf Smart – LSA
Steve Prosser – Teacher	Amie Humphries – LSA

Leri Richards – Teacher	Ceri Morgan - LSA
Mari Jacks – Teacher	Angharad Stevenson-LSA(started Jan 2024)
Hollie Canter – Teacher (left Dec 2022)	Cathryn Rowlands – Teacher
Debbie Shuffley - Teacher	Nia Smith - Teacher
Emma Watt - Teacher	Jo Buckland - Teacher
Iona Le Razavet – Teacher (left Dec 2023)	Laura Jones - Teacher
Michaela Halls – Teacher	Eli Griffiths – Teacher (left February 2024)

Attendance 2023-2024

Group	Authorised Absences	Unauthorised Absences	% Attend
Year R	5.7	1.1	93.1
Year 1	5.0	0.5	94.5
Year 2	6.4	2.6	91.1
Year 3	4.4	0.5	95.1
Year 4	5.8	0.7	93.5
Year 5	4.5	3.9	91.6
Year 6	5.9	1.6	92.5
Totals	5.4	1.6	93.1

Finance

Vale of Glamorgan Council Ysgol Pen Y Garth Outturn Report 2023/24 Revenue Summary

COST CENTRE CODE	COST CENTRE DESCRIPTION	DETAIL	ANNUAL BUDGET	TOTAL ACTUAL
101304	Ysgol Gymraeg Pen Y Garth Penarth	CONT. TO FUNDS	1,512.00	2,485.52
101304	Ysgol Gymraeg Pen Y Garth Penarth	CONT TO CAPITAL OUTTURN	0.00	973.50
101304	Ysgol Gymraeg Pen Y Garth Penarth	CONT TO GENERAL RESERVE	1,512.00	1,512.02
101304	Ysgol Gymraeg Pen Y Garth Penarth	EMPLOYEES	1,340,520.00	1,342,469.33
101304	Ysgol Gymraeg Pen Y Garth Penarth	TEACHING EMPLOYEES	987,487.00	984,974.34
101304	Ysgol Gymraeg Pen Y Garth Penarth	NON TEACHING EMPLOYEES	175,509.00	167,667.96
101304	Ysgol Gymraeg Pen Y Garth Penarth	GRANT EMPLOYEES	177,524.00	189,332.03
101304	Ysgol Gymraeg Pen Y Garth Penarth	INDIRECT EMPLOYEES EXPS	0.00	495.00
101304	Ysgol Gymraeg Pen Y Garth Penarth	INTERNAL RECHARGES EXPEND	108,565.00	111,649.60
101304	Ysgol Gymraeg Pen Y Garth Penarth	INTERNAL RECHARGES EXPEND	108,565.00	111,649.60
101304	Ysgol Gymraeg Pen Y Garth Penarth	PREMISES	173,585.00	208,229.61
101304	Ysgol Gymraeg Pen Y Garth Penarth	CLEANING AND DOMESTIC SUPPLIES	42,369.00	43,985.83
101304	Ysgol Gymraeg Pen Y Garth Penarth	ENERGY	26,000.00	52,229.10
101304	Ysgol Gymraeg Pen Y Garth Penarth	GROUNDS MAINTENANCE	2,795.00	3,668.49
101304	Ysgol Gymraeg Pen Y Garth Penarth	RATES	32,903.00	32,903.00
101304	Ysgol Gymraeg Pen Y Garth Penarth	REPAIRS & MAINT OF BUILDING	62,905.00	72,332.92
101304	Ysgol Gymraeg Pen Y Garth Penarth	WATER SERVICES	6,613.00	3,110.27
101304	Ysgol Gymraeg Pen Y Garth Penarth	SUPPLIES AND SERVICES	-106,453.00	50,406.91
101304	Ysgol Gymraeg Pen Y Garth Penarth	COMMS AND COMPUTING	5,411.00	5,963.38
101304	Ysgol Gymraeg Pen Y Garth Penarth	EQUIP, FURNITURE & MATERIALS	26,929.00	39,667.49
101304	Ysgol Gymraeg Pen Y Garth Penarth	EXPENSES	150.00	1,272.40
101304	Ysgol Gymraeg Pen Y Garth Penarth	MISC EXPENSES	-142,882.00	292.97
101304	Ysgol Gymraeg Pen Y Garth Penarth	PRINTING STATIONERY & OFFICE EXPS	3,500.00	2,915.22

101304	Ysgol Gymraeg Pen Y Garth Penarth	SERVICES	439.00	295.45
101304	Ysgol Gymraeg Pen Y Garth Penarth	TRANSPORT	410.00	0.00
101304	Ysgol Gymraeg Pen Y Garth Penarth	CAR ALLOWANCES	410.00	0.00
101304	Ysgol Gymraeg Pen Y Garth Penarth	CUSTOMER RECEIPTS	-29,610.00	-51,034.04
101304	Ysgol Gymraeg Pen Y Garth Penarth	CHARGE FOR SERVICE	-14,060.00	-15,003.20
101304	Ysgol Gymraeg Pen Y Garth Penarth	DONATIONS	-550.00	-12,235.30
101304	Ysgol Gymraeg Pen Y Garth Penarth	RENTAL INCOME	-15,000.00	-19,759.96
101304	Ysgol Gymraeg Pen Y Garth Penarth	SALE OF PRODUCTS	0.00	-4,035.58
101304	Ysgol Gymraeg Pen Y Garth Penarth	SECONDMENT INCOME	0.00	0.00
101304	Ysgol Gymraeg Pen Y Garth Penarth	GOVERNMENT GRANT	-197,092.00	-221,459.51
101304	Ysgol Gymraeg Pen Y Garth Penarth	OTHER GOVERNMENT GRANTS	-6,748.00	-6,748.00
101304	Ysgol Gymraeg Pen Y Garth Penarth	WG GRANTS	-190,344.00	-214,711.51
101304	Ysgol Gymraeg Pen Y Garth Penarth	INTERNAL RECHARGES INCOME	-80,441.00	-110,235.85
101304	Ysgol Gymraeg Pen Y Garth Penarth	INTERNAL RECHARGES INCOME	-80,441.00	-110,235.85
101304	Ysgol Gymraeg Pen Y Garth Penarth	OTHER GRANTS	0.00	0.00
101304	Ysgol Gymraeg Pen Y Garth Penarth	INCOME FROM OTHER LAs/HAs	0.00	0.00
		Total 101304	1,210,996.00	1,332,511.57

Law yn Llaw

Llwyddiant a Ddaw

